

Bangladesh Agricultural Research Council
Farmgate, Dhaka-1215

Request for Expressions of Interest

1. Ministry/Division: Ministry of Agricultural (MOA)
2. Agency: Bangladesh Agricultural Research Council (BARC), Farmgate, Dhaka-1215
3. Procuring Entity Name: Executive Chairman, BARC
4. Procuring Entity Code: Not being used at present
5. Procuring Entity District: Dhaka
6. Expression of Interest for Selection of: Evaluator (Attachment -1)
7. EOI Ref No: ARC/IPM-Project/2-2/2005-Crops (part-1)
8. Date: 12-06-2008

KEY INFORMATION

9. Procurement Method: Selection of individual Evaluator, PPR 2003

FUNDING INFORMATION

10. Budget and Source of Funds: USAID/USDA
11. Development Partners (if applicable): Not applicable

PARTICULAR INFORMATION

12. Project / Programme Code (if applicable): Not applicable
13. Project / Programme Name (if applicable): Facilitating the Development and Spread of the Integrated Pest Management Collaborative Research Support Programme.

14. EOI Closing Date: 28-06-2008

15. Date of selection: 29-06-2008

INFORMATION FOR APPLICANT

16. Brief Description of Assignment: See attachment-1
17. Qualification and Experience: See attachment-2
18. Other Details (if applicable): See Attachment-3, 4 & 5
19. Phasing of Services: Not applicable

PROCURING ENTITY DETAILS

21. Name of Official Inviting EOI: Dr. Md. Khalequzzaman A. Chowdhury
22. Designation of Official Inviting EOI: Project Director, IPM Project
23. Address of Official Inviting EOI: Bangladesh Agricultural Research Council, Farmgate, Dhaka-1215.
24. Contact details of Official Inviting EOI: Tel. No. 8118275, Fax No.8110924
e-mail: kachowdhury@barcbgd.org
25. The procuring entity reserves the right to accept or reject all EOI's

26. CV must include along with other information as indicated in the application form

- (i) Telephone no.
- (ii) E-mail address
- (iii) Academic qualification in details
- (iv) Work experience in relevant field with GOB agencies
- (v) Work experience in relevant field with International Organization
- (vi) Age
- (vii) Both hard (2 copies) and soft copy (one) should be submitted
- (viii) Clarification of application purposes only, the client's address is
Project Director
IPM Project
BARC, Farmgate, Dhaka 1215 Tel: 8118275 (Off) Fax: 8110924

Attachment 1

Position, duration and indicative activities of Expert Reviewer/Evaluator:

Sl.#	Name of Position	Required Specialization	Duration (Months)	Indicative Activity
1	Evaluator (Team Leader)	Integrated Pest Management	2 (two) July–Aug, 08	<ul style="list-style-type: none">• Assess/evaluate the activities and the progress of the programme.• Review the strength and weakness of the technologies applied in the field.• Identify the future needs and priorities of the IPM research on vegetables and make recommendation
2	Evaluator (Member)	Integrated Disease Management	2 (two) July–Aug, 08	<ul style="list-style-type: none">• Assess/evaluate the activities and the progress of the programme.• Review the strength and weakness of the technologies applied in the field.• Identify the future needs and priorities of the IPM research on vegetables and make recommendation

Attachment-2

Qualification required for Evaluator:

- (i) Academic qualification: Ph.D/ MSc
- (ii) Relevant field of specialization: As indicated in attachment-1.
- (iii) Minimum 15 years service experience in GOB or related organization, NGO/ PO.
- (iv) Service experience in senior position and donor aided project will be considered as additional qualification.
- (v) Service experience as Consultant/Project Director/ Counterpart in donor-funded project will be given preference.
- (vi) Highly skilled candidates with exceptional qualities condition(s) may be relaxed.

Attachment-3

Terms of Reference: See Attachment-1 Application Submission Form*

[Location, Date]

To

Project Director

IPM Project

Bangladesh Agricultural Research Council

Farmgate, Dhaka-1215.

Dear Sir,

I am hereby submitting my Application to provide the consulting Services for *[Insert title of assignment]* in strict accordance with your Request for Application dated *[Insert Date]*.

I undertake, if I am selected, to initiate the consulting services related to the assignment not later than the date as indicated in Attachment-1.

Yours sincerely,

Signature

Print name

Address:

*Candidates willing to apply for more than one position mention the name of the position in the application form.

Attachment-4

Curriculum Vitae (CV) for the Evaluator

1	PROPOSED POSITION FOR THIS PROJECT	<i>[From the Terms of Reference, state the position which the Expert Reviewer/Evaluator will be engaged.].</i>	
2	NAME OF PERSON	<i>[state full name]</i>	
3	DATE OF BIRTH		
4	NATIONALITY		
5	MEMBERSHIP IN PROFESSIONAL SOCIETIES	<i>[state rank and name of society and year of attaining that rank].</i>	
6	EDUCATION	<i>[list all the colleges/universities which the consultant attended, stating degrees obtained, and dates, and list any other specialized education of the consultant].</i>	
7	OTHER TRAINING	<i>[indicate significant training since degrees under EDUCATION were obtained, which is pertinent to the proposed tasks of the consultant].</i>	
8	LANGUAGES & DEGREE OF PROFICIENCY	Language: Speaking, Reading & Writing	
9	COUNTRIES OF WORK EXPERIENCE		
10	EMPLOYMENT RECORD <i>[starting with present position list in reverse order every employment held and state the start and end dates of each employment]</i>	<i>[The Reviewer/Evaluator should clearly distinguish whether as an “employee” of the firm or as a “Consultant” or “Advisor” of the firm].</i>	
	EMPLOYER 1	FROM: <i>[e.g. January 1999]</i>	TO: <i>[e.g. December 2001]</i>
	EMPLOYER 2	FROM	TO
	EMPLOYER 3	FROM	TO
11	WORK UNDERTAKEN THAT BEST ILLUSTRATES YOUR CAPABILITY TO HANDLE THIS ASSIGNMENT	<i>[give an outline of experience and training most pertinent to tasks on this assignment, with degree of responsibility held. Use about half of a page A4].</i>	

CERTIFICATION *[Do not amend this Certification].*

I, the undersigned, certify that (i) I was not a former employee of the Client immediately before the submission of this proposal, and (ii) to the best of my knowledge and belief, this bio-data correctly describes myself, my

qualifications, and my experience. I understand that any willful mis-statement described herein may lead to my disqualification or dismissal, if engaged.

Signature:

Date of Signing: (Day / Month / Year)

CV must include along with other information as indicated in the application form

- (i) Telephone no.
- (ii) E-mail address
- (iii) Academic qualification
- (iv) Work experience in relevant field with GOB agencies
- (v) Work experience in relevant field with International Organization (as consultant or counterpart)
- (vi) Age

Attachment-5

Remuneration

The Expert Reviewer/Evaluator will receive remuneration stated below as per project provision

Name of the Post	Duration	Rate (per month in Tk.)
Evaluator (Team leader)	2 (two) month	50,000/-
Evaluator (Member)	2 (two) month	45,000/-