



HORTEX FOUNDATION
Sech Bhaban (3rd Floor), 22 Manik Mia Avenue
Sher-e-Banglanagar, Dhaka-1207

EMPLOYMENT OPPORTUNITIES

Hortex Foundation is the implementing agency of Supply Chain Development Component of National Agricultural Technology Project funded by the GOB/IDA/IFAD under IDA Credit #4386-BD and inviting applications from the qualified and experienced nationals of Bangladesh for the following positions to be recruited on contractual basis.

1. Supply Chain Development Officer (SCDO) -10 positions

One position will be in each Upazila of Savar(Dhaka), Kapasia (Gazipur), Delduwar (Tangail), Belabo (Narshingdi), Srimongal (Sylhet), Mirarsharai (Chittagong), Sadar (Comilla), Jhikargacha (Jessore), Shibganj (Bogra) and Parbatipur (Dinajpur).

Qualification and experience:

- The Supply Chain Development Officer should have diploma in agriculture with at least 3 years professional work experiences in supply chain development of commercial agricultural farming in rural development projects or NGOs or private sector.
- Have experience in motivational work and willing to work with small and marginal farmer groups, good knowledge on post harvest technology and group based marketing, market management, knowledge management, proven experiences in maintaining liaison with public sector extension service providers, private sectors/community based organizations.
- Working knowledge of Microsoft packages will get preference.
- Selected candidate will have to move in working area with motor bike.
- Flexible, energetic, goal-oriented and able to work under pressure.

Major responsibilities:

SCDO will be responsible for implementing, coordinating and monitoring supply chain development activities in respective Upazila in close collaboration with the line agencies such as: Department of Agricultural Extension, Department of Fisheries and Department of Livestock Services.

Salary: Commensurate with qualification and experience

Tenure of contract: 3 years or project period

Age limit: 23-35 years.

2. Receptionist

Qualification and experience:

The ideal candidate for the post should preferably be a female graduate on any disciplines having five years working experience in the relevant field including operation of a PABX system.

Salary: Commensurate with qualification and experience

Tenure of contract: 3 years or project period

Age limit:23-35

Interested eligible candidates for each post are requested to apply by mail only within 15(fifteen) days from the date of newspaper advertisement to the Managing Director, Hortex Foundation along with a curriculum vitae supported by copies of certificates and a passport size photograph attested by the Class-I gazetted officer of GOB. Name of the post should be mentioned on the top of the envelop. Only short-listed applicants will be called for interview. The advertisement will also be available at the web sites: www.hortex.org and www.barc.gob.bd. Hortex Foundation reserves the right to accept or reject any applications without showing any reasons whatsoever.

Managing Director
Hortex Foundation