

Request for Expressions of Interest For Selection of Individual Consultant (Time - based)

1.	Ministry/Division	Ministry of Agriculture		
2.	Agency	Autonomous Bodies & Other Institutions		
3.	Name of Procuring Entity	Hortex Foundation		
4.	Procuring Entity Code	Not used at present		
5.	Procuring Entity District	Dhaka		
6.	Expression of Interest for Selection of	Individual Consultant	Time - based	
7.	EOI Ref. No.	HF/NATP/NE-1		
8.	Date (dd/mm/yyyy)	01/05/2008		
KEY INFORMATION				
9.	Procurement Sub-Method	Selection of Individual Consultants (SIC)		
FUNDING INFORMATION				
10.	Budget and Source of funds	Development Budget	Government	
11.	Development Partner (if applicable)	IDA/IFAD		
PARTICULAR INFORMATION				
12.	Project/Programme Code (if applicable)	NA		MOF code from 2nd to 9th digit
13.	Project/Programme Name (if applicable)	National Agricultural Technology Project, NATP: Component-3 Supply Chain management Component.		
14.	EOI Closing Date and time	15/05/2008	5:00 PM	
INFORMATION FOR APPLICANT				
16.	Brief Description of the Assignment	<p>National Agricultural Technology Project (NATP) funded by IDA is a five years (1st phase) multi-agency implementing project (PCU, BARC, KGF, DAE, Hortex, DLS and DOF) consists of four components. Supply Chain Development belongs to component 3. National Support Staff for effective implementation of the Project will be needed. The objectives of the component are to assist in supply chain development of selected commodities (e.g. fruits, vegetables, flowers, poultry, meat, fish etc.) in selected Upazilas, where farmers are already engaged in production of such commodities for the local or export markets. Individual national expert will work as the counterpart of the international consultant and will carry out the activities when the expatriate consultant is out of the country. The required qualification and experience of the following six positions are presented below.</p>		

17.	Qualification and Experienced Required	<p>1) Manager (Administration): Education: M.Sc./M.Sc.(Ag)/MA. Required Experiences : Work experience in administration, personnel management, human resource development, office management in reputed national/international organizations, donor assisted projects.</p> <p>2) Monitoring & Evaluation Expert: Education: Masters Degree in Economies/ Agril. Economics Statistics/Social Science. Experience: Working experience in planning, monitoring, evaluation of donor assisted development projects in Government or with international development partners; Knowledge on MS office and SPSS. 3) Post Harvest Handling and Quality Assurance Expert: Education: Candidate having Ph.D in horticulture/relevant field. Experience: Must be a dynamic person with working experience in post harvest management of horticultural crops. Must be strong in English and should be computer literate Working experience on food safety and quality assurance would be an added qualification. 4) Supply Chain Knowledge Mgmt. Expert: Education: Postgraduate in relevant field preferably MBA or Masters in Agricultural Economics and Rural sociology. Experience: More than 15 years experience. Practical experiences in group marketing, Business Development Services in Working with development projects would be an added advantage. Experience in approach, contract farming, marketing linkages development will be treated as an added qualification. 5) Assistant Manager (Accounts): Education: M.Com./MBA Experience: Work experience in financial management in agricultural/ autonomous/private sector in high executive and decision making post, work experience in handling fund of donor aided project, knowledge in accounting software is required, computer literacy MS Word & Excel essential. 6) Data Analyst: Education: Graduation degree, preferably in Computer Science /Engineering/ICT/Statistics/Social Sciences/Geography/ Economics or any other disciplines. Should have written, oral and computer proficiency in English and Bengali languages. Experience: Five year experience in the relevant field such as programmer/System Analyst/Data Analyst; knowledge on MS Word/Excel/Access, SPSS, power point, Graphics etc.</p>	
-----	--	---	--

18.	Other Details (if applicable)	<p>1. Positions 1-4 carry salary of Tk. 90,000/month, position # 5, carries Tk. 60,000 and Position # 6, Tk, 25,000/ month of which 60% basic and 40% allowances. About 3% of the total salary may be added as GOB matching fund as decides by the management. 2. The Consultants will be selected in accordance with the Public Procurement Regulation-2003 and Public Procurement Rules issued by GOB and the guidelines for selection and employment of Consultants by World Bank Borrowers. 3. Interested persons may obtain Request for Application (RFA) with detail information, qualification and TOR of the positions from the Hortex Foundation address below during office hours (9:00 a.m. – 5:00 p.m.) or through e-mail to hortex@citechco.net. 4. The tenure of each position is up to 60 months following satisfactory performance. 5. Application in prescribed form (included in RFA) should contain a CV (maximum 4 pages), copies of relevant certificates and 2 (two) copies of recent passport size photographs attested by a Gazetted Officer along with a cover letter (one page). 7. Expression of Interest (EOI) shall be submitted in sealed envelope and delivered to the address below. 8. Only short listed candidates will be called for interview. No T.A/D.A will be provided for interview. 9. The authority reserves the right to reject or accept any of the application without assigning any reason whatsoever.</p>				
19.	Association with foreign firms is	Not Applicable				
	Ref. No.	Phasing of Services	Location	Indicative Start Date (Month/Year)	Indicative Completion Date (Month/Year)	
20.		Not Applicable	Bangladesh	June/2008	May/2013	
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
PROCURING ENTITY DETAILS						
30.	Name of the Official Inviting EOI		T. M. Tajul Islam, PhD			

31.	Designation of the Official Inviting EOI	Managing Director, Hortex Foundation	
32.	Address of the Official Inviting EOI	Hortex Foundation, Sech Bhaban (3rd Floor), 22, Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka- 1207, Bangladesh	
33.	Contact Details of the Official Inviting EOI	9125181	hortex@citechco.net
The procuring entity reserves the right to accept or rejects all EOI's			