

Hortex Foundation

Sech Bhaban (3rd floor)
22, Manik Mia Avenue
Sher-e-Bangla Nagar, Dhaka

Employment Opportunity

National Agricultural Technology Project (NATP) Phase-I, a national project of the Government of the People's Republic of Bangladesh (GOB) funded by IDA/IFAD has started its implementation through the coordination of Ministry of Agriculture (Lead Ministry) and Ministry of Fisheries and Livestock. The project has 4 (four) components: (1) Agricultural Research Support (BARC and KGF), (2) Extension Support (Department of Agricultural Extension, Department of Fisheries and Department of Livestock Services), and (3) Supply Chain Development (Hortex Foundation) and (4) Project Coordination Unit (PCU). The overall objective of the long term program (in three phases over 15 years) of NATP is to support GOB's strategy to improve national agricultural productivity and farm income, with particular focus on small and marginal farmers. The development objective of phase-I of the NATP is to improve effectiveness of the national agricultural technology system in Bangladesh.

The Hortex Foundation has been allocated public funds from the GOB and IDA (Credit # 4386-BD) towards the cost of the Supply Chain Development Component of NATP and it intends to apply part of the proceeds of these funds for payment under contract to the following national contractual expert positions (project based).

Sl. No.	Name of the Position	Required Educational Qualification	Required Experiences	Salary per month
1.	Manager (Financial Management) (one position)	Bachelor degree in commerce with CA course complete.	Proven experience in setting up and/or managing accounting systems in developing countries, knowledge of GOB Financial Management procedures will be added advantage; extensive experience in auditing and/or in operating grants/credit systems; proven skills in establishing financial management systems, including a minimum of fifteen years of experience in a senior position in administration, finance and accounts. Additional qualification in financial management will be preferred. Should be computer literate, fluent in English and have proven communications skills.	Tk.90,000
2.	Logistics (Transportation & Storage) Expert (one position)	Postgraduate degree in agricultural engineering.	15 years of experience in the field of transportation and storage of perishables. International experience in the relevant fields will be additional qualifications. Must be a dynamic with proven experience in handling of agricultural commodities. Should be computer literate, fluent in English and have proven communications skills.	Tk.90,000
3.	Business Development Expert (one position)	Postgraduate in relevant field preferably MBA or Masters in agricultural Economics and Rural Sociology.	More than 15 years experience in the relevant field. Practical working experiences in business development services and development projects. Experience in contract farming approach and marketing linkage development will	Tk.90,000

			be treated as an added qualification. Should be computer literate, fluent in English and have proven communications skills.	
4.	Assistant Manager (Procurement) (one position)	B. Sc. in engineering or Masters in Economics/ Statistics/Finance/Business/Management/Law or other relevant subjects.	At least 5 years of working experience in private or public procurement in capacity of Procurement Specialist/ Contract Administrator or Buyer or equivalent positions; proven expertise in use of internally accepted contract documents for works, goods and services; sound understanding of national regulations and international agencies procurement guidelines; experience in preparation of procurement plans for Government projects, bidding documents, RFAs and evaluation reports following donor agencies guidelines shall be an added advantage; computer literate, fluent in English and proven communications skills.	Tk.60,000
5.	Assistant Manager (Accounts)	M. Com/MBA.	Experience in financial management in agricultural/ autonomous/private sector in high executive and decision making post; experience in handling fund of donor aided project; knowledge in accounting software; literacy in MS Word & Excel; fluent in English and have proven communication skills.	Tk.60,000

About 3% may be added to the monthly salary of each consultant as GOB matching fund. The tenure of the above positions is for project period following satisfactory annual performance evaluation.

The Hortex Foundation now invites eligible applicants to indicate their interest in providing the services. Request for Application (RFA) with details of the project, job description/TOR, application submission form, Curriculum Vitae form and expected outputs may be collected from Hortex from 9:00 AM to 5:00 PM on any work days or through email request to: hortex@citechco.net. The interested candidates are requested to send their application along with CV, relevant certificates and two (2) copies of recent passport size photographs attested by a Gazetted Officer along with a cover letter (one page) by mail to the address mentioned below within 14 (fourteen) days of publishing this notice in the newspaper. Women candidates are encouraged to apply. The candidates will be selected in accordance with the Public Procurement Regulations-2003 and Public Procurement Rules 2008 issued by GOB and the guidelines for selection and employment of Consultants by the World Bank Borrowers. Candidates who are already in employment shall send application through proper channel, otherwise they shall not be considered for appointment.

Candidates are requested to write the position applied for on the top of the envelope. Only short listed candidates will be called for interview. No TA/DA will be provided for attending interview. Also visit www.hortex.org or www.cptu.gov.bd or www.barc.gov.bd for this announcement.

Managing Director
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